

**Big Canoe Chapel Board of Trustees Minutes
November 13, 2017**

Trustees Present:

Larry Applewhite
Ray Bedingfield
Dan Bellenger
Judy Bellenger
Jeff Downing
Roger Estill
Dick Girdler

Jean James
Glenda Mitchell

Jim Pollner
Dennis Shearer
David Thompson
Wyatt Wood

Others Present:

Rev. Len Walker
Jeff Turner, CPA, Treasurer
Leigh Young, Business Mgr.
Steve Steinberg, Communication Comm.

A quorum was established and the meeting was called to order by the chairman, Danny Bellenger. The **devotional** was led by Dick Girdler on the subject of Thanksgiving.

A motion to **approve the minutes** of the October 16th meeting was made by Dick and seconded by Judy Bellenger and passed unanimously.

The **opening prayer** was led by Rev. Walker.

Chaplain's Remark:

- Based on requested feedback about the Sunday worship services, the 9AM service will remain as is and minor changes will be made to the 10:30 service. No details.
- Also based on feedback, especially from the youth, Rev. Walker reports that the Youth Program has been a great success.
- The Stewardship Campaign is in a good position.

Financial Report:

- Jeff Turner stated that the YTD contributions are \$65K above budget.
- The finance committee is making good progress on the budget process and will meet on Nov. 28th in preparation for presentation of the budget at the December BOT meeting.
- YTD there are 166 stewardship pledges totaling \$841K. This is ahead of the amount pledged by week four of last year (\$784K). The average pledge is ~\$5K/year.

Children's Program:

- Larry Applewhite distributed a packet of policies and job descriptions prior to the meeting. The Policy on Supervision of Children and Youth was discussed at length with multiple suggestions for edits and change. A motion was made by Ray Bedingfield to accept the policy as written. No second to the motion. Glenda Mitchell suggested that edits and suggestions be sent via email to Larry for consideration and a final draft be forwarded via email to Trustees for a vote at the February meeting. All agreed to this process. Rev. Walker will seek legal advice before implementation.

- The Nursery Worker Job Description was reviewed. Input and suggestions by the trustees were noted, will be written into the document and forwarded to Rev. Walker, who will seek a legal opinion regarding the minimum age for this position.
- A job description for a new position of Nursery and Sunday School Coordinator was reviewed. The need for and additional expense of this new position was discussed at length. David Thompson suggested that the role could be filled by volunteers. He and Jim Pollner agreed to enlist volunteers from their Sunday School class which meets at 10:30, the same time that additional help is needed in the children's Sunday School classes.
- Larry reports that he, along with other members of the Christian Education Committee and Youth Leadership Team attended a "Darkness To Light" training program about church safety for children. The program will be adopted by the Chapel with training required for all employees and volunteers in the youth program.

Emergency Protocols: Jeff Downing presented a report on weather, fire & smoke and medical emergency protocols developed after input from Chris Stancil, Captain of Pickens County Sheriff's Office plus Mike Twiss of the Property Committee and Paul Schmidt, Maintenance Supervisor. Detailed evacuation plans were also presented. After revisions, it will be revisited at the February BOT meeting for a vote.

Danny asked for input regarding direct **Solicitation Appeals** outside the Chapel membership. This was determined to be inappropriate and rejected.


Ray Bedingfield made a motion to form an **Evangelism Committee**. Danny asked that Ray along with Rev. Walker and Ted Sprague develop a proposal and bring it to the BOT meeting in January. The motion was withdrawn.

A **motion to adjourn** to executive session was made by Dick and seconded by Larry. Approved unanimously.

Rev. Walker said the closing prayer.

The next meeting is Dec. 18th. Jean James will lead the devotional.

Respectfully submitted by:


Jean James, secretary