



Big Canoe Chapel Board of Trustees

Minutes

March 21, 2016

Trustee(s) Present:

Darryl Anderson ('17)	Roger Estill ('18)
Jerry Capps ('16)	Dick Girdler ('18)
Lynn Burns ('16)	Fred Gregg ('16)
Win Cates ('17)	Jean James ('18)
Gary Cherry ('16)	Lynne Knapp ('17)
Lynn Cooper ('17)	Charley Vick ('17)
Jeff Dodson ('16)	Laura Walker ('18)

Other(s) Present:

Roger Mosshart, Treasurer
Charlotte McCloskey, re. J. Allen
Ken Rice, re. J. Allen
Leigh Young, Business Mgr
Dennis Shearer, Co-Chr Finance
Susan Dean, co-chr Finance

Trustee(s) Absent:

David Thompson ('18)

The meeting of the Big Canoe Chapel BoT was called to order by Chair, Fred Gregg. A quorum having been established, a motion to accept, with minor changes, the minutes of the January 18, 2016 meeting was made by Jerry Capps and seconded by Lynne Knapp. The motion passed without dissent. Jean James moved, seconded by Dick Girdler, to accept the minutes of the January 18, 2016 Executive Session as they included no sensitive items. The motion passed without dissent.

A short devotion was given by Fred Gregg referencing Deuteronomy 6:4-9 & 11:13:21 establishing the mitzvah of mezuzah, the complications of following the Law, and, thankfully, Jesus being the fulfillment of the Law in our behalf in Matthew 5:17. It was followed by the opening prayer offered by Win Cates.

The February, 2016 Financial Report was presented by Roger Mosshart. He reported that the Chapel is in very good shape two months in with revenue ahead of budget by \$16,000 and expenses below budget by \$19,000, allowing us to allocate \$35,000 to Outreach. Dick Girdler moved, seconded by Lynn Cooper, to accept the financial report as presented. The motion passed without dissent. Fred Gregg reported that there are a couple of good candidates to relieve Roger as Treasurer. Until we have a new treasurer in place, Fred will act as de facto interim treasurer. Fred then thanked Roger for his ten years of service to the Chapel.

Old Business:

Don Summers and Ellis Mills, The Committee on Committees Co-Chairmen, list of nominees as the 2016 Trustee Selection Committee is: Anne Youmans, Sunday School; Steve Steinberg, Sunday School; Liz Winter, Young families; Janet Larsen, Choir/Music; Tom Green, Men's Fellowship; Bonnie Moore (as Chairwoman), Woman's Guild; Bob Vaughn, Member at Large. Lynne Knapp moved, seconded by Win Cates, to accept as appointees the Committee on Committee's recommendation. The motion passed without dissent.

Lynn Cooper reported that Article 7.1 of the current Chapel By-Laws pertaining to the appointment of standing committee chairs needs to be amended. The proposed changes, printed in red, are attached to these minutes. Lynn Cooper moved, seconded by Gary Cherry, to accept these changes so that they can be presented to the congregation at the May 15, 2016 Annual Meeting. The motion

passed without dissent. It was also decided that minutes from Annual Meetings will be posted on-line on the Chapel web page after approval by the BoT.

The Rev. Dr. Jimmy Allen Housing Allowance was next discussed with the following proposed resolution:

Whereas, in December 2002 the Trustees committed to pay to Rev. Dr. Jimmy Allen a lifetime housing allowance, with no expectations of him in return, beginning in 2003, and,

Whereas, four subsequent Boards of Trustees have reaffirmed that commitment after extensive research and deliberation, and

Whereas, the Trustees have considered sending a letter to Dr. Allen requesting either partial or full relief from that commitment,

Whereas, upon advice of two member attorneys that we not send such a letter,

It is **Hereby Resolved** that no correspondence to Dr. Allen addressing this subject be written, and that this matter be considered fully closed hereafter.

Charlotte McCloskey, guest of member Ken Rice and Past Chapel Trustee Chairwoman, reported that she was glad we had consulted with attorneys. Ken Rice added that a letter he received from Frank Gagliardi, former BoT Chair, left no question as to the intent of the original promise. After discussion, Win Cates moved, seconded by Lynne Knapp, to accept the above resolution. It passed with one abstention. Fred Gregg stated that he intends to put all information pertaining to this issue and decision into an executive notebook so that future boards will have it at their disposal.

New Business:

Susan Dean and Dennis Shearer, co-chairs of the Finance Committee, presented reports of its Budget process and Policies and Procedures which are attached to these minutes. After discussion concerning the Terraces and Platt Botanical Gardens budgets needing to be approved by the BoT, a motion was made by Jean James, seconded by Gary Cherry, to accept their Policies and Procedures as outlined in their attached report with the exception of Terraces and Platt Botanical Garden being included in the list of committees not coming under the Finance Committee's perusal. The motion passed without dissent.

Preparations for the Annual Member Meeting scheduled for May 15, 2016 were discussed. A timeline and detailed description of the process are attached to these minutes, and were approved by acclamation.

The use of funds from the Terraces \$25,000 2015YE balance was next discussed. Per the attached report, it was mentioned that Mullins Tree Service has been contracted in conjunction with Pickens County to remove dead trees not to exceed \$3,500. Charley Vick moved, seconded by Dick Girdler, to approve this expense. The motion passed without dissent. Roger Estill moved, seconded by Lynn Cooper, to approve the expense of improvements to the picnic area. The property committee and Men's Fellowship will oversee the project. The motion passed without dissent. After much discussion, Gary Cherry moved, seconded by Dick Girdler, to provide Scholarship and Education committee \$5,000 from the excess Terrace funds on a one-time basis. The motion passed with three dissenting votes. It was suggested by Lynne Knapp that the Scholarship and Education committee might want to look into organizing an additional concert to raise money for scholarships.

The next order of business was the use of the Terraces by outside organizations. The Pickens High School (PHS) Symphonic Band would like to use the Terraces for a concert to raise money for PHS band members to participate in the Thanksgiving parade in Philadelphia, PA. Darryl Anderson, liaison, presented the attached resolutions. After much discussion, it was moved by Darryl Anderson and seconded by Jerry Capps to accept Resolution 2 as a one-time motion contingent upon the satisfactory answers to questions concerning security, charge for utilities/sound system/ etc., insurance, and clean up. The motion passed without dissent. No motion was made to support Resolution 1 at this time.

Committee Reports and Information:

Darryl Anderson reported that the Cemetery committee held their annual meeting on March 20, 2016. The minutes will be sent to the Committee on Committees.

Gary Cherry reported that the Technology Committee will be upgrading the Chapel Wi-Fi, to be funded by the I-Phone club.

Jeff Dodson reported that the Christian Education committee has approached the Endowment committee to provide funds to purchase a van.

Fred Gregg briefly discussed the purpose and content of Executive Session. He reported that he had gone through past notes from these meetings and feels that any motions made in Executive Session should be carried back to the open meeting for a vote so that it can be made public in the minutes. No action was taken at this time.

The closing prayer was offered by Win Cates. Darryl Anderson moved, seconded by Lynne Knapp, to adjourn. The motion passed without dissent.

Respectfully submitted,



Lynn Burns
Secretary

- Attachments:
1. Proposed Chapel By-Laws Amendment
 2. Finance Committee proposal for Budget process and Policies & Procedures
 3. Index of Retirement Benefits Documentation for Rev. Dr. Jimmy Allen