



Big Canoe Chapel Board of Trustees

Minutes

April 18, 2016

Trustees Present:

Darryl Anderson ('17)	Dick Girdler ('18)
Jerry Capps ('16)	Fred Gregg ('16)
Lynn Burns ('16)	Jean James ('18)
Win Cates ('17)	Lynne Knapp ('17)
Gary Cherry ('16)	David Thompson ('18)
Lynn Cooper ('17)	Charley Vick ('17)
Jeff Dodson ('16)	Laura Walker ('18)
Roger Estill ('18)	

Others Present:

Rev. Len Walker, Sr Chaplain
 Leigh Young, Business Mgr
 Wyatt Wood ('19), Trustee Elect
 Jim Pollner ('19), Trustee Elect
 Bob Matthews, Technology C'tee
 Keith Scott, Chr. Technology C'tee

The meeting of the Big Canoe Chapel BoT was called to order by Chair, Fred Gregg. A quorum having been established, a motion to accept the minutes of the March 21, 2016 meeting was made by Charley Vick and seconded by Jerry Capps. The motion passed without dissent.

David Thompson presented an inspirational devotion relating the attributes of Love in 1 Corinthians:13 to the attributes of a good leader. Rev. Walker then opened the meeting in prayer.

Chaplain Remarks included a thank you to those trustees who are rotating off the BoT in June and a welcome to the new ones coming in. Wyatt Wood and Jim Pollner are two of the five new trustees and were present at this meeting. Rev. Walker announced that he would be presenting the "State of the Chapel" at the annual meeting on May 15, 2016. He then congratulated the Men's Fellowship on a successful Movie Night.

Fred Gregg presented the **Financial Report** stating that expenses are still well below budget but that half of that is due to not paying Don Horton, custodian/maintenance, who was injured several months ago on the job. He is receiving Workman's Comp in lieu of salary. Jerry Capps moved, seconded by Lynn Cooper, to accept the March, 2016 Financial Report as presented. The motion passed without dissent. Fred then reported that Jeff Turner has agreed to serve as the new Big Canoe Chapel treasurer. His term of office will begin May, 2016 and will continue for three years. Dick Girdler moved, seconded by Lynne Knapp, to accept Jeff Turner's nomination as treasurer. The motion carried without dissent.

Old Business:

The **Annual Meeting Agenda and Ballot** is attached to these minutes. There was no discussion as all was in order.

New Business:

The **Employee Personnel Policy Manual** updates were presented to the BoT by Personnel Committee liaison, Jean James. Each proposed change was discussed with any changes from what was proposed noted by Jean and Fred Gregg. Jean James then moved, seconded by Darryl Anderson, to accept the Policy Manual with the discussed changes. The motion passed without dissent.

Committee Policies and Procedures were then discussed. Fred Gregg handed out to all liaisons the policy and procedures of their prospective committee. He asked that each liaison discuss these with their committee and have them completed by the May, or at the latest, the June, 2016 meeting to be approved by the BoT. Win Cates then asked that all trustees let him know their preference for liaison positions for the 2016-2017 year.

A briefing on **Audio Equipment replacement** was presented by Bob Matthews and Keith Scott, representing the **Technology Committee**. The committee is looking at upgrading the A/V equipment in the Chapel. Most of the existing equipment is twenty years old. They are in the process of getting bids from three vendors and are looking at both current and future needs. They are hoping to have a proposal to the BoT by the May 2016 meeting. Discussion from the BoT centered around whether the expenses would be incurred during the current year or the next, and should there be any additions to the capital replacement fund to allow for upgrades to the Chapel technology needs.

A report from the **Trustee Selection Committee 2016**, attached to these minutes, was handed out showing the results of the 2016 election. A discussion followed concerning the committee's questions. Fred Gregg indicated that he is getting input and recommendations on any changes that need to be implemented. These recommendations will be discussed further at the May 2016 BoT meeting.

Building Signage was then discussed. Fred Gregg is asking the Property Committee to get suggestions for directional signage needed to guide newcomers and visitors to the various areas of the Chapel property.

Win Cates then handed out a memo and flier from the **Family Promise** committee. The committee is in agreement that they should communicate to the Chapel membership their intent to join the FP network upon completion of the prerequisite conditions. The attached update is provided to the BoT as advanced information only and is not asking for any approval from the board.

Roger Estill mentioned that twenty plus Chapel members have met weekly during the past several summer months in the Chapel kitchen to make about 150 sandwiches to distribute to needy children in the area. This is a part of the **MUST Ministries of Children's Summer**

Lunch Program. They have received contributions to finance the program as this is not a budgeted item.

After the closing prayer offered by Rev. Walker, Gary Cherry moved, seconded by Dick Girdler, to adjourn. The motion passed without dissent.

Respectfully submitted,



Lynn Burns
Secretary

- Attachments:
1. Annual Meeting Agenda and Ballot
 2. Trustee Selection Committee report
 3. Family Promise communication update