

Minutes of the Big Canoe Chapel Board of Trustees Meeting
November 17, 2014

Present:

Darryl Anderson (17)
Jerry Capps (15)
Lynn Burns (16)
Randy Case (15)
Ron Ceravolo (15)
Lynn Cooper (17)
Jeff Dodson (16)
Lassie Dye (15)
Ham Gadd (15)
Fred Gregg (16)
Lynne Knapp (17)
Don Moore (15)

Absent:

Win Cates (17)
Gary Cherry (16)
Charlie Vick (17)

Others Present:

Rev. Len Walker
Rev. Lamar Helms
Roger Mosshart

The meeting was opened with a devotional by Fred Gregg followed with prayer by Rev. Walker.

Ron Ceravolo moved that the minutes of October 20, 2014 be approved after the correction of two typos. Fred Gregg seconded and the motion passed without dissent.

Remarks Chaplain's: Rev. Walker commented that the Stewardship campaign is going well and gave thanks to Ron and Cherry Harden and their committee. As of today, pledges are up 4% over last year. We are proceeding quickly into Thanksgiving and Advent and the musical groups are working hard. The annual Christmas concert will be held on December 14 at 7:00. Christmas Eve services are scheduled at 5:00, 7:00, and 10:00pm. Rev. Helms noted that there would be the annual Moravian Lovefeast on the Sunday after Christmas.

Treasurer's Report: Roger Mosshart reported that October was a good month for contributions, up \$42,000 over budget. Revenues are still \$12,000 under budget for the year, while expenses are \$24,000 under budget leaving us \$12,000 over budget for Outreach. Expenditures for the elevator are \$1,100 over the donation provided and will be charged to capital expenditures. Fred Gregg asked if Chapel contributions to Outreach could be included in the bulletins when we are reporting monthly giving figures. After discussion, Chairman Randy Case recommended putting Outreach contributions in the

bulletin at year end only. Jeff Dodson and Fred Gregg asked that Roger add an extra column showing total money budgeted for each item on the monthly spreadsheets to make it easier to interpret where we stand each month. They will meet with Roger to address this.

Budget Committee Status: Ham Gadd reported that the Finance Committee is still gathering information and will meet again on December 12, 2014. The final budget will be ready for the December Board of Trustees meeting. Rev. Walker reported that he and others had received an email asking that Outreach be budgeted rather than just giving them money after all operational expenses had been met. After much discussion, it was concluded that Outreach cannot be budgeted. Ham Gadd will make sure the Finance Committee understands the reasoning behind this conclusion.

Other Committee comments: Lynne Knapp reported that the rustic cross used in the first Chapel services has been moved to the wall above the kitchen in the Broyles Center. She passed around the plaque that will be hung below it for all to see. Fred Gregg reported that the new member luncheon will be held on January 25, 2015. There are 22 new members. Jeff Dodson reported that there were over 20 children in the Sunday service on November 16 and attendance has been growing steadily at all youth activities. The Terraces Committee has enough money to start next year and has six performances lined up so far. Randy Case reported that the Communications Committee is offering tutoring classes on using the new technology. They are doing a great job on getting the word out about all the Chapel is doing. He had received an email from Sandi Keel thanking the Chapel for the Board of Trustee and Endowment Committee's support of the new Legacy of Caring initiative which is off and running. He then offered congratulations to the good works that all Chapel committees are doing.

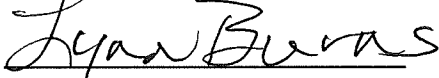
Old Business: The By-Law Review and Revision sub-committee, headed by Ham Gadd, presented their proposed revisions. After much discussion concerning section 4.4 concerning the election process for new trustees, it was decided that they would meet again to revise and reword that section. Section 5.1 concerning the election of officers of the Board of Trustees should include wording that would indicate that the vice-chair would step up to chair the following year. All other revisions were accepted. Final revisions are to be presented at the December Board of Trustees meeting.

New Business: Chair, Randy Case, in Leigh Young's absence reported that the Facility Use Policy is an entangled document which needs to be revised and simplified. He asked for volunteers to meet with him and Leigh to work on the revisions needed. Jerry Capps and Ron Ceravolo volunteered.

The Chapel is due for a full audit, as it was last done in 2009. Ham Gadd reported that we have an estimate of \$12,000 from our current accounting firm. Don Moore moved that we get additional quotes and clarified requirements for audits of 501C3 institutions. Fred Gregg seconded the motion which passed without dissent.

Ron Ceravolo moved to adjourn. Jerry Capps seconded and the motion passed. After a brief recess the board moved into Executive Session.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lynn Burns". The signature is written in black ink and is positioned above a horizontal line.

Lynn Burns, Secretary