

Big Canoe Chapel Board of Trustees Minutes
February 19, 2018

Trustees Present:

Larry Applewhite
Ray Bedingfield
Dan Bellenger
Judy Bellenger
Dick Girdler

Jean James
Glenda Mitchell
Chuck Palmer
Jim Pollner
Wyatt Wood

Others Present:

Rev. Len Walker
Jeff Turner, CPA, Treasurer
Chuck Knapp, Finance Comm., Chair
Leigh Young, Adm.
Terri Karvunis, National Day of Prayer
Harry Yarbrough, " " "
Randy Lewis, Communications Comm.

A quorum was established and the meeting was called to order by the chairman, Danny Bellenger.

The meeting was **opened with prayer** by Rev. Walker.

The **devotional** on Trust & Faith was led by Larry Applewhite.

A motion to **approve the minutes** of the January 15th meeting was made by Chuck Palmer, seconded by Dick Girdler and passed unanimously.

Financial Report by Jeff Turner: YTD on January 31st contributions are greater than budgeted and expenditures are lower.

The mission and benevolence committees have distributed the reserve carry over funds to charities.

Jeff answered questions.

Chuck Knapp distributed and discussed the **Finance Committee Recommendations** for the Chapel Reserve Fund. There being a balance of \$367,520, the transfer of \$100K to outreach activities is proposed with the established distribution of 50%/30%/20% going to Benevolence/Mission/Scholarship plus an additional transfer of \$6,500 to the Scholarship Committee. The balance of \$261,020 is to remain in the Chapel Reserve. Chuck stated that not-for-profit organizations ordinarily keep an average of 3 months operation budget in reserve. A vote on this proposal and alternate suggested distributions was tabled until March, due to the low trustee attendance this month. As scholarship decisions will be made prior to the March BoT meeting, a motion to guarantee the Scholarship Committee a budget of \$111,029 was made by Glenda Mitchell, seconded by Larry Applewhite and passed unanimously.

Chaplain's Remarks:

- We must celebrate the success of the Broyles Mission Conference and extend thanks to the entire team.
- A Spiritual Renewal Conference will be led by Rev. Mark Nyswander beginning at worship services on Sunday morning March 18th, continuing that evening and on Monday evening the 19th.
- A 24 hour Prayer Vigil will be held prior to the Spiritual Renewal Conference. More information will be forthcoming from the Communications Comm. Task Force (Lynn Cooper, Keith Scott & Tom Crawford).
- Rev. Nyswander's book, The Fasting Key was available and 24/25 copies sold.

Wyatt Wood introduced Terri Karvunis and Harry Yarbrough who are planning the **National Day of Prayer** Event to be held on May 3, 2018. Previously, the board had given conditional approval for the event to be held at the

Terraces. A report on the progress and details of the event was presented. A motion to permit the use of the Terraces was made by Wyatt, seconded by Ray Bedingfield and passed unanimously. Other than the use of the venue, there is no further assistance needed from the Chapel or Board except for prayers for success. The funds needed for the event have already been raised.

Danny presented a letter from the **Healthy Living Committee** (part of the Wellness Collaborative) requesting the use of Cousins Hall for food tasting events with the understanding that this use would not interfere with other Chapel functions and all guidelines will be followed. The motion was made, seconded and passed unanimously.

Glenda Mitchell reported on **Adult Bible Study** activities and the three potential areas for their attention.

- Develop a curriculum or study focused on the 35-60 age demographic.
- Better communicate the current adult education curriculum.
- Reaching out to the unchurched and perhaps working with the Witness Breakthrough program in the future.

Wyatt Wood passed around the **In-Home Prayer** sign-up sheet and encouraged participation as hosts. He spoke about his personal experiences after adding prayer to his life.

Jim Pollner reported on **Visitation Committee** activities.

- Since new owner sales are not available through the POA the Committee will search public real estate public records to gather information.
- The first home visits went well.
- Additional volunteers are needed to host Chapel newcomers at lunch or social events of their choice.

Chuck Palmer noted that according to a POA report, there were 22 property transfers in January 2018.

Judy Bellenger reported for the **Communications Committee** as follows:

- A letter was sent from the BOT chair to all Chapel leadership outlining the approved guidelines for logo and brand usage
- The Welcome Brochure has been completed and placed in the pews.
- Leigh Young is working with Smoke Signals on designing the monthly ads.
- Abigail Summer did a presentation on the use of social media (Facebook, Twitter and Instagram). She will work with committee member, Randy Lewis to establish processes and procedures that will help leverage the presence of BC Chapel in the surrounding community.
- The committee did a random survey of Chapel members to identify changes/ improvements that would make Stand Around more appealing. Due to the number of comments, more analysis is needed before reporting results to the BOT along with specific, detailed recommendations.

Larry Applewhite reported on **Children & Youth**:

- Nursery workers are in place.
- The new Nursery Coordinator will begin on Sunday, March 25th..
- Darkness to Light Training will be given on Feb. 27th. This training is a requirement for staff and volunteers working with youth in Sunday School and Vacation Bible School. The cost is \$10 pp.
- The K-5th class has increased in numbers in attendance.
- The curriculum for Vacation Bible School 2018 is Orange's , AMPED!

Chuck Palmer reported on **In-Reach** activity stating that the team is helping Rev. Lamar with visitations and that per Lamar more female volunteers are needed to visit women.

Chuck Palmer also reported for the **Technology Committee**. \$2,000 has been budgeted for an improved security system. The current system has inadequate storage capacity as well as camera quality and was not helpful in a recent incident of theft. Phil Yeager is advising.

Rev. Walker closed the meeting with prayer.

A motion to adjourn to executive session was made by Dick, seconded by Glenda and passed unanimously.

Respectfully submitted by:



Jean James, secretary